

ST. ALBANS DISTRICT COUNCIL

DEPARTMENT OF RECREATION

Chief Recreation Officer
R. E. H. PRINGLE, L.P.F.A.

17 Victoria Street,
ST. ALBANS,
HERTS. AL1 3JJ
Tel. St. Albans 66100

Entertainment Manager
D. CAPEL-JONES, A.I.M.Ent.

Doc. 1b

Harpenden Society
c/o Mrs. J.D. Elliott
Cherry Hayes
Mackerye End
Harpenden, Herts

V.A.T. Reg. No. 197 - 3313 - 45
Invoice date and Tax Point

28 June 1977

A/C No. 20007 / 03172

Your application for hire as stated below has been granted subject to the Corporation's conditions of letting, a copy of which has been supplied.

Date Mon 26 Sept 1977 Hours From 7.15pm to 9.45pm

Estimated Numbers attending 70 Purpose Meeting

Times of Function From 7.15 To 9.45 Doors open

Charge	HARPENDEN PUBLIC HALL	£	p	VAT
Hire of: Small hall		6	50	
kitchen		2	00	16

26.09.77 65 392 20007031722 L.P.C. £****8.66 RECD. ST. ALBANS D.C.

(Deposit received £)

VAT 16

TOTAL 8 66

Hirers are referred to Conditions of Letting
Number 4 re cancellation charges, etc.

D. CAPEL-JONES,
Entertainments Manager.

Payment Due one month before Date of Hiring (by.....)

Failure to comply with this condition may result in hiring facilities being withdrawn.

Payment should be made to the Treasurer at 34 - 38 St. Peter's Street, St. Albans, Herts. or at Harpenden Hall, Harpenden, Herts.

Cheques, money orders and postal orders should be made payable to ST. ALBANS DISTRICT COUNCIL and crossed BARCLAYS BANK LTD. They should not be made payable to an individual. Post dated cheques cannot be accepted.

Method of Payment

- By Cheque - if receipt is not required, please detach the lower part of the account at the perforation and send it with your cheque.
- if receipt is required, please return account intact.
- By Cash, Postal and Money Orders - please insist on a receipt at all times.
- By Bank Transfer - Credit Barclays, Civic Centre, St. Albans 20 - 74 - 07, St. Albans District Council, Direct Credit A/C No. 60776440 quoting account reference.
- By Post Office Giro A/C - General Collection Account No. 3186121